

# Purchase Orders

To monitor the quality, accuracy, lead times and costs of purchases, while providing comprehensive supplier performance analysis.

## The Value of SYSPRO Purchase Orders

- Detailed queries with graphical purchase order commitment
- Place orders using current cost, last price paid or contract pricing
- Analyze vendor performance for delivery, pricing and quality
- Goods Received Notes (GRN) facility provides A/P to P/O matching and variance reporting
- Streamline purchasing with requisitions and authorization procedures
- Generate requisitions from customer back orders
- Fax or Email P/O documents
- Link P/O to Sales Order or Work Order

## Matching SYSPRO to Your Business

- Supplier stock code cross-referencing with pricing
- Record P/O notes using the notepad facility
- Manage stocked and/or non-stocked items
- Customize multiple P/O and GRN document formats
- Expedite purchases using follow-up codes and dates
- Retain original and revised due dates to monitor performance
- Order for multiple due dates and warehouses
- Two stage receipting for inspection items
- Order stocked and non-stocked items on same order
- Purchase in multiple units with user-defined conversion rates
- Automatically include comments for each line item
- Interface efficiently with data collection system
- Receive directly into Work-in-Progress
- Call-off against blanket P/O
- Non-merchandise apportionment across all lines
- Export P/O in XML format
- Manage purchases by specifying approved manufacturers

## Audit Trails and Reporting

- Full inventory journals are generated for P/O receipts
- The GRN system monitors variances between receipt and the invoiced price or P/O price and current/standard cost
- Expediting reports prompt buyers to follow up by vendor, by item, etc.
- Extensive vendor performance reports
- Prints inspection documents on-line
- Provides the facility to print local or foreign purchase orders
- Gives the receipt history and tracks scrap/rejections per supplier

## Integration

- Integrates with the Inventory Control, Work in Progress, Sales Orders, Return to Vendor, Requirements Planning, General Ledger, Landed Cost Tracking Fixed Assets, Business to Business Trading, Quotations and the Material Yield System
- Integrates Accounts Payable through GRN system, verify that goods have been received
- Email reports or fax documents with the Office Automation module

